



# You're Invited!

## Thursday, February 9, 2012

### "Cool Software and Online Applications for Admins"

*Presented by Debbie Austin, CAP-OM*

The internet is full of useful websites and applications that can help every admin succeed in their daily tasks. The problem sometimes can be finding them. Having attended the 2011 Education Forum in Montreal last July, Debbie will share information presented by long-time presenter to and supporter of IAAP members, Gini Courter of TRIAD Consulting. You'll get the same information shared in Montreal as Debbie demonstrates free or cheap utilities, applications, and websites that fill the gaps in the large applications suites. In this session, we'll take a tour of several hot new products that won't bust your budget and might make you a hero in the eyes of your organization. Come learn about applications for Audio/Video, Collaboration and Productivity, Web Conferencing, Surveys, Online Meetings and much more.

Debbie has been a member of IAAP since 1991 and has been greatly involved in Chapter, Division, and International activities. She directly correlates her career success with the education, networking and leadership opportunities offered to members of IAAP.

**WHERE:** **Hamburger Hamlet**  
214 South Lake Avenue (between Cordova and Del Mar)  
Pasadena, CA 91101  
(626) 449-8520  
Parking is accessible from Cordova and Shoppers Lane

**TIME:** **6:00 PM** – Networking/Check-in/Dinner  
*Menu selection is made upon arrival*  
**6:30 PM** – Call to Order

**COST:** **\$22** (IAAP Members) **\$24** (Non-members)  
Make checks payable to **IAAP – Pasadena Chapter**

**RESERVATIONS:** Please RSVP by **Tuesday, February 7, 2012** to  
**Michelle Bender** 626-440-4315 [michelle.bender@parsons.com](mailto:michelle.bender@parsons.com)



Re-certification points will be available to CPS/CAP holders in attendance.